



## **NI Sports Forum 2019 Board Recruitment Programme**

The Northern Ireland Sports Forum is a voluntary association whose membership consists of [72 Governing Bodies](#) of Sport and [20 Associate Members](#). We are the recognised umbrella organisation for the voluntary sector of sport in Northern Ireland and act as the “Independent Voice of Voluntary Sport in Northern Ireland”.

NISF is embarking on an exciting initiative aimed at strengthening the boards and committees of our member organisations who include organisations such as Ulster Rugby, Ulster Hockey, IABA, RYANI, Ulster Tennis, NI Commonwealth Games Council and Athletics NI. We are launching a mass board recruitment programme aimed at developing a database of individuals who may be interested in joining the board of one of our member organisations.

What skills are we looking for?

**Chairperson Performance Coaching Secretarial & Administrative Legal IT  
Governance & Strategy Accountancy/ Finance Public Affairs Human Resources  
Communications & Marketing Business Development Participation**

### **How it Works**

- Individuals who would like to/ be willing to join a sports organisation board complete an ‘Expression of Interest Form’ by Friday 29<sup>th</sup> March.
- Member organisations will outline their recruitment requirements based on any skills gaps that they face.
- NISF will analyse expressions of interests from applicants and match potential skills gaps from member organisations.
- NISF will discuss possible organisations with applicants to see if this is an organisation they would potentially like to join.
- NISF will then arrange an informal meeting between the organisation and the applicant.
- NISF will take feedback from both parties and discuss any further arrangements if required.

Applicant’s details will be retained for a period of two years and will be only given to member organisations with the applicants own consent. The database will be managed solely by the NI Sports Forum Executive Manager.

**VOICE OF SPORT AND RECREATION IN  
NORTHERN IRELAND** 

### **Potential activities involved when joining a board**

- Regularly attend board meetings and important related meetings.
- Be a positive ambassador for the organisation within its jurisdiction.
- Make a commitment to participate actively in committee work.
- Establish and support the organisations vision and strategy.
- Ensure resources are directed to meet the vision and strategy.
- Provide leadership of the organisation.
- Ensure risks are managed to ensure compliance with company and other statutory laws.
- Ensure that the company's obligations to outside stakeholders are understood and met.
- Volunteer for and willingly accept assignments and complete them thoroughly and on time.
- Stay informed about committee matters, prepare well for meetings, and review and comment on minutes and reports.
- Get to know other committee members and build a collegial working relationship.
- Be an active participant in the committee's annual evaluation and planning process.
- Participate in fund raising for the organisation.
- Be a Director of the organisation Board.

### **What our members do**

- Develop grassroots sport and encouraging participation at early years.
- Develop high performance athletes who aim to compete at the world stage in either Olympic or Commonwealth Games or significant International Championships in their own sport.
- Provide a pathway for players, coaches and volunteers to get involved in sport at various ages and activity levels.
- Encourage community development and social cohesion using sport as tool to enrich lives through involvement in sports clubs across the community.
- Encourage lifelong involvement in sport and maintaining an active and healthy lifestyle.
- Our members and their clubs tech participants and stakeholders about teamwork, respect, discipline and setting goals to succeed in life.

A full list of NI Sports Forum members can be found at [www.nisf.net](http://www.nisf.net)

For further information please contact the NI Sports Forum Executive Manager

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