



JOB DESCRIPTION

Position:	Regional Development Officer
Location:	Disability Sport NI, Airport Road West, Belfast (with flexible home-based working negotiable)
Reports To:	Community Sport Manager
Salary:	Salary Scale NJC Points 18-22 (£27,344 - £29,439)
Hours:	37½ hours per week. Because of the nature of Disability Sport NI's work staff may be required to work unsociable hours on a regular basis. Time off in lieu will be allowed in respect of working unsociable hours
Duration:	Post 1 - Permanent Post 2 - Temporary subject to funding

Background Information:

Disability Sport NI is the main disability sports charity in Northern Ireland working to improve the health and wellbeing of disabled people through sport and active recreation.

We believe that every disabled person has the right to participate in all aspects of life and are committed to building a more inclusive society where disabled people have the same opportunity as non-disabled people to lead a full, active and healthy lifestyle through sport and active recreation.

We work with people with physical, sensory and learning disabilities of all ages, and with schools, disability groups, sports clubs and District Councils to ensure that everyone can experience the social and health benefits of sport and active recreation.

We also work closely with Sport Northern Ireland and Governing Bodies of Sport to ensure that talented disabled sports people have the same opportunity as their non-disabled peers to train, compete and excel in their chosen sport on the world stage. This includes managing the development of the Paralympic sports of Boccia and Wheelchair Basketball in Northern Ireland.

From our experience over the last 20 years we know that participation in sport and active recreation can and does improve the health and wellbeing of disabled

people, so we aim each year to extend the benefits of our work to more disabled people in every area of Northern Ireland.

Job Purpose:

The post holder will be responsible for the planning, organisation and delivery of community sport and active recreation programmes in a number of District Council areas across Northern Ireland. The main duties and responsibilities of the post are provided below:

Main Duties and Responsibilities

- 1. Community Sport and Active Recreation Opportunities:** In liaison with District Council staff, disability organisations and health professionals to plan, organise and deliver local community based sport and active recreation projects, initiatives and events which benefit disabled people, older people and those with long term health conditions.
- 2. Club Development:** To support the development of local disability sports clubs and programmes through provision of information and training.
- 3. Training & Education Courses and Activities:** In liaison with the Communications, Training & Engagement Lead and other staff to market, organise and deliver Disability Sport NI's training and education courses and activities.
- 4. Staff & Volunteer Supervision:** In liaison with the Community Sport Manager to supervise and support Disability Sport NI activity leaders, coaches and volunteers and to assist with their recruitment and training.
- 5. Information, Advice and Promotion:** In liaison with the Communication, Training & Engagement Lead to encourage and support disabled people to participate in sport and active recreation through the provision of information and advice and by promoting programmes and activities on social media and in the media.
- 6. All Out Trekking Project:** To assist the Community Sport Manager with the planning, development and delivery of the All Out Trekking project at Gosford Forest Park, Armagh.
- 7. Administration:** To maintain accurate records for all projects, events and training courses and prepare reports as required.
- 8. Other Responsibilities:** To carry out any other duties commensurate with the grade and level of responsibility of the post.